



600 East Grand Avenue, Chicago, Illinois 60611
Phone: (312)595-5130, Fax: (312)595-5079

Booth Service Menu

Chicago Signature Services is pleased to welcome you to Chicago and Navy Pier.
We look forward to serving you at your upcoming show.

Please take the time to familiarize yourself with our policies.

1. All food and beverages served within the exhibit halls must be ordered through Chicago Signature Services, the exclusive caterer at Navy Pier.
2. No food or beverages will be permitted to be brought into the convention center by any exhibitor or any other entity without prior approval and written authorization by Chicago Signature Services management. **This includes product samples.** Please see the attached sampling policy and Authorization Request Form for details. **If you import products without written authorization, you will be asked to remove them from the show floor.** This includes traffic promoters such as bottled water, popcorn, candy, etc.
3. All orders are due no later than two weeks prior to show dates. Orders submitted less than two weeks in advance will be subject to a 10% increase in all pricing.
4. All food service ordered must be paid in full prior to any service commencing. A credit card is required to be kept on file in case of any on-site additions.
5. There will be a \$25.00 delivery fee for all orders of less than \$50.00.
6. The exhibitor is responsible for supplying any electrical power required for food service equipment through Focus One, our utility service provider. The exhibitor is also responsible for arranging trash removal from the booth through the show's General Services Contractor.
7. All orders include disposable ware as needed. Glassware and china are not permitted on the exhibit floor.
8. Cancellation policy – any cancellation made less than one week prior to show dates will be subject to a cancellation fee up to the full price of the order.
9. There is a \$40.00 convenience fee for credit card orders without the card present.

Chicago Signature Services at Navy Pier

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Booth Service Menu

From the Bakery

Assorted Jumbo Muffins		\$36.00 per dozen
Assorted Bagels with cream cheese		\$36.00 per dozen
Freshly Baked Danish – cheese and fruit filled		\$36.00 per dozen
Assorted Donuts		\$32.00 per dozen
Freshly Baked Croissants with butter and preserves		\$42.00 per dozen
Assorted Flavored Scones		\$42.00 per dozen
Breakfast Breads served with butter		\$48.00 per loaf
banana nut, carrot raisin, cranberry, zucchini or blueberry – each loaf serves two dozen slices		
Jumbo Cookies		\$36.00 per dozen
chocolate chunk, oatmeal raisin, and peanut butter cookies		
Iced Chocolate Brownies		\$36.00 per dozen
Chocolate and Yellow Cupcakes with frosting & sprinkles		\$45.00 per dozen
Jumbo Rice Krispie Treats		\$36.00 per dozen
Specialty Cakes for any occasion	\$225.00 half sheet	\$350.00 full sheet
can be prepared with your choice of frosting and decoration		

Other Breakfast Items

Individual Boxes of Dry Cereal		\$3.25 each
served with half pints of 2% and skim milk		
A Selection of Lowfat Flavored Yogurt		\$3.50 each
Assorted Granola and Breakfast Bars		\$3.00 each
Whole Fresh Fruit		\$2.00 per piece
oranges, apples, and bananas		

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Booth Service Menu

Snacks and Treats

Potato Chips	\$10.00 per pound
Tortilla Chips	\$ 6.00 per pound
Honey Roasted Peanuts	\$18.00 per pound
Fancy Mixed Nuts	\$25.00 per pound
Pretzels	\$ 8.00 per pound
Buttered Popcorn	\$ 8.00 per pound
Cheese or Caramel Popcorn	\$12.00 per pound
Dill and Onion Dip (serves 15-20)	\$18.00 per bowl
Tomato Cilantro Salsa (serves 15-20)	\$18.00 per bowl
Bacon and Spinach Dip (serves 15-20)	\$18.00 per bowl
Ranch Dip (serves 15-20)	\$18.00 per bowl
Assorted Chocolate Candy Bars	\$36.00 per dozen
Assorted Jolly Ranchers	\$12.50 per pound
Starlight Mints	\$10.00 per pound
Individual Bags of Snacks pretzels, popcorn, chips and peanuts	\$ 2.75 each

Specialty Stations

Vienna All-Beef Hot Dog Cart *+	\$ 4.50 each
served on warm poppy seed buns with appropriate condiments	
Maxwell Street Polish Sausage Cart *+	\$ 5.00 each
served on warm poppy seed buns with grilled onions	
Old Fashioned Popcorn Cart *+	\$275.00 per case
each case serves approximately 100 bags	
Hot Pretzels *+	\$ 3.25 each
served with cheese and mustard sauces for dipping	
Italian Beef Sandwiches *+	\$ 7.00 each
served with Italian bread and spicy giardinere	
Ice Cream /Italian Ice Cart +	\$ 4.00 each
a variety of assorted ice cream novelties and/or Italian ice	
Cotton Candy *+	\$ 4.00 per serving
freshly made before your eyes	

*Attendant required at \$225.00 per day.

+ Client is required to provide (1) 20-amp dedicated circuit.

Chicago Signature Services at Navy Pier

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Booth Service Menu

Staff Lunch/Dinner Options

Pizza Buffet

Chicago-Style Pizza (thick crust) \$42.00 per pizza

Italian-Style Pizza (thin crust) \$38.00 per pizza

includes choice of: sausage & cheese, cheese only, or vegetarian pizza

Each pizza sliced into 8 slices.

Boxed Lunches

Oven Roasted Turkey on a bistro roll with provolone, lettuce and tomato \$19.50 each

Baked Ham on a corn-dusted pretzel roll with Swiss cheese, lettuce and tomato \$19.50 each

Roast Beef \$19.50 each

on an onion roll with Muenster cheese, lettuce, and tomato

California Vegetarian \$19.50 each

Monterey Jack cheese, sprouts, lettuce, tomato, red onion, cucumber and guacamole

on a whole wheat French roll

Italian Sub Sandwich \$19.50 each

salami, capicola, mortadella and provolone with a classic vinaigrette on a fresh Italian roll

Croissant Sandwich \$21.00 each

freshly baked croissant filled with your choice of tuna salad, chicken salad, turkey or ham

served with appropriate toppings and condiments

Grilled Chicken Caesar Salad \$21.00 each

chopped Romaine topped with sliced chicken breast, parmesan cheese and homemade croutons

served with Caesar dressing

Poached Salmon Nicoise Salad \$24.00 each

poached salmon over mixed greens with red potatoes, green beans, hard-boiled eggs, olives and tomatoes served with a vinaigrette dressing

Asian Chicken Salad \$21.00 each

teriyaki marinated chicken, grilled and served over fresh greens with bean sprouts, cucumbers, green onions, tomatoes, crispy rice noodles and a honey ginger vinaigrette

Grilled Steak Salad \$24.00 each

marinated flank steak, grilled, sliced and served over fresh greens with tomatoes, fresh

mushrooms, grilled onions and bleu cheese crumbles topped with a grain mustard vinaigrette

All boxed lunches are served in an individual container with a bag of potato chips, a piece of whole fruit, a freshly baked cookie, condiments on the side, utensils and napkin.

Each boxed lunch includes a soft drink.

An assortment of Pepsi, Diet Pepsi and Sierra Mist will be provided (one per person).

Upgraded side items: change chips to pasta salad and whole fruit to fresh fruit salad
\$3.00 each.

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Booth Service Menu

Passed Hors d'Oeuvre - minimum order of 100 pieces for each item

Hot

Artichoke Beignet with boursin cheese and chive	\$3.75 per piece
Roasted Duck Potstickers with an apricot soy dipping sauce	\$4.00 per piece
Pizzaini Crostini with fresh tomato, buffalo mozzarella and basil	\$3.25 per piece
Chicken, Chorizo and Jack Cheese Empanadas served with a chipotle glaze	\$3.75 per piece
Fig and Mascarpone Cheese in Phyllo	\$3.75 per piece
Sesame Crusted Chicken Skewer with a teriyaki glaze	\$4.00 per piece
Miniature Chili Rellenos with a salsa dipping sauce	\$3.75 per piece
Boursin Cheese Stuffed Mushrooms	\$3.25 per piece
Grilled Vegetable Quesadillas with an avocado cream sauce	\$3.75 per piece
Thai Chicken and Cashew Spring Roll with a spicy Thai dipping sauce	\$3.75 per piece
Hibachi Beef rolled and skewered with peppers, green onion, Monterey Jack and teriyaki	\$4.25 per piece
Hoisin-Glazed Baby Lamb Chop	\$5.25 per piece
Beef and Mushroom en Croute	\$4.25 per piece
Assorted Meatballs with your choice of teriyaki, barbecue or sweet and sour sauce	\$3.00 per piece
Brie and Pear Quesadillas	\$3.75 per piece
Grilled Beef Satay served with a peanut dipping sauce	\$4.25 per piece
Sauteed Miniature Crab Cake served with a creole mustard dipping sauce	\$4.50 per piece
Skewered Barbecue Bacon-Wrapped Shrimp	\$5.50 per piece
Buffalo Chicken Skewer served with a blue cheese dip	\$4.00 per piece
Miniature Spinach and Cheese Pizza	\$3.25 per piece
Baked Brie en Croute with apricot jelly	\$3.75 per piece
Miniature Quiche with gruyere and onion	\$3.00 per piece
Chicken Potstickers with Szechuan soy sauce	\$3.75 per piece

Chilled

Grilled Shrimp Cocktail with cilantro lime cocktail sauce	\$5.00 per piece
Asian Pear Crostini with gorgonzola and sliced almonds	\$3.75 per piece
Grilled Beef Tenderloin with caramelized onion and roasted red pepper on a crostini	\$4.25 per piece
Assorted Sushi with a ginger soy dipping sauce	\$4.50 per piece
Shrimp Remoulade Crostini with microgreens	\$4.00 per piece
Miniature Profiterole filled with your choice of chicken salad, tuna salad or shrimp salad	\$4.25 per piece
Smoked Trout Crostini with cream cheese and golden caviar	\$4.25 per piece
Mozzarella and Roasted Tomato Skewer with pesto oil	\$4.00 per piece
Roast Beef-Wrapped Asparagus with gorgonzola cream cheese	\$3.50 per piece
Szechuan Chicken on a rice cracker garnished with microgreens	\$3.75 per piece
Vegetarian Crostinis with assorted toppings	\$3.25 per piece
Margarita Chicken with cilantro mayonnaise on tri-colored tortilla chips	\$3.25 per piece
Half Strawberry filled with a bleu cheese mascarpone blend and almonds	\$3.50 per piece
Shrimp Tostada with guacamole and salsa fresca	\$4.25 per piece
Smoked Pork Tenderloin Crostini with chili cream cheese and a three-pepper relish	\$4.00 per piece
Retro Stuffed Eggs filled with crab, guacamole, spinach and bacon, or bleu cheese	\$3.50 per piece
Sesame Crusted Tuna on a rice cracker with wasabi mayonnaise and pickled ginger	\$5.00 per piece
Fresh Vegetable Spring Roll with a soy dipping sauce	\$3.25 per piece
Smoked Salmon on cocktail rye with crème fraiche and dill	\$4.25 per piece

All above hors d'oeuvres to be passed on platters or trays by white-gloved servers.

Menu and prices effective August 1, 2009. **Please be advised that ALL food and beverage items in the exhibit halls must be purchased through Chicago Signature Services, the exclusive caterer at Navy Pier.**

All menu prices are subject to 11.5% sales tax, 21% gratuity, and 3% City of Chicago soda and water tax.

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Booth Service Menu

Specialty Stations

Each order serves approximately 20 guests.

Domestic Cheeses	\$140.00 per order
four varieties of cubed cheese, garnished with fresh fruit and served with flatbread crackers	
Domestic and Imported Cheeses	\$170.00 per order
served with fresh seasonal fruit and flatbreads	
Bruschetta Sampler	\$140.00 per order
tomato basil, ratatouille and goat cheese, and roasted wild mushrooms with gorgonzola, served with homemade crostinis	
Fresh Vegetable Crudites	\$140.00 per order
with roasted garlic herb and roasted red pepper dips	
All Spiced Up	\$190.00 per order
seven-layer Mexican dip, Cajun shrimp and artichoke dip, and grilled corn, jalapeno and goat cheese salsa, served with tri-color tortilla chips	
Fresh Fruit Sampler	\$170.00 per order
Dips and Spreads	\$140.00 per order
spinach and artichoke dip, bleu cheese spread, and roasted red pepper hummus served with assorted crackers	
Salsa Bar	\$140.00 per order
tri-colored tortilla chips with spicy red salsa, salsa verde, salsa fresca, guacamole and hot peppers	

Dessert Stations

Each order serves approximately 20 guests.

The Chocolatier	\$280.00 per order
chocolate turtles, assorted truffles, chocolate dipped pretzels and strawberries, chocolate dipped and chocolate chip biscotti and assorted chocolate fudge squares	
The Sweet Tooth	\$210.00 per order
gourmet cookies, fudge brownies, pecan bars, lemon squares, raspberry bars, and carrot cake	
The Magnificent Mile	\$260.00 per order
assorted petit fours, key lime tarts, miniature fruit tarts, white chocolate mousse cups, and crème brulee tarts	
Chicago Style	\$240.00 per order
miniature cannolis and tiramisu, a variety of flavored cheesecake squares, baklava, fortune and almond cookies, and assorted churros	

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Bar Service

Beer

Budweiser/Bud Light/O'Doul's	\$5.75 each*
Heineken/Amstel Light	\$6.25 each*

Wine

La Terre Chardonnay, Pinot Grigio, Merlot, Cabernet Sauvignon or White Zinfandel (house wines)	\$32.00 per bottle*
Domaine Ste. Michelle Brut (house champagne)	\$39.00 per bottle*

**Additional wines are available. Please ask to see our wine list for details.

Full Bar Service

Call Brands of Mixed Beverages	\$6.50 per drink*
Smirnoff vodka, Beefeater gin, Bacardi rum, Dewars White Label scotch, Jim Beam bourbon, Canadian Club whiskey, Jose Cuervo Gold tequila, amaretto	
Premium Brands of Mixed Beverages	\$7.50 per drink*
Ketel One vodka, Tanqueray gin, Bacardi rum, Johnnie Walker Red scotch, Jack Daniels bourbon, Crown Royal Canadian whiskey, Jose Cuervo Gold tequila, Amaretto di Saronno	

Additional Services

Booth Attendant	\$225.00 per shift (up to 6 hours)
Bartender	\$225.00 per shift (up to 6 hours)
*A bartender is required with all alcoholic beverage service.	
Delivery Fee	\$25.00 (for orders of \$50 or less only)

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Booth Service Order Form

Show: _____ Booth number: _____

Company Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone number: _____ Fax number: _____

E-Mail address: _____

Credit Card Type: Visa _____ Mastercard _____ American Express _____ Discover _____

Account Number: _____ Expiration Date: _____

Card Holder Name: _____

Signature: _____

<u>Item Name</u>	<u>Quantity</u>	<u>Delivery Date</u>	<u>Time</u>
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Instructions:

- 1. Form must be received no later than two weeks prior to show dates to ensure confirmation.**
An additional 10% will be added to all prices for orders placed after the two week deadline.
- A Catering Agreement and Banquet Event Orders will be sent to you confirming your order and total charges.
Signed contracts and full payment must be received in our office prior to start of show.
- 3. No service will commence without full payment prior to show, and credit card information on file.**
- Please contact a Catering Manager at (312)595-5130 or rsiegel@css-navypier.com with any questions or additional requests not listed on our menu.

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Sampling and Serving of Food and Non-Alcoholic Beverages

Chicago Signature Services retains the exclusive right to provide and control all food and beverage services throughout the Navy Pier Festival Hall, Grand Ballroom and related spaces for events, including concessions and the sale of alcoholic and non-alcoholic beverages, and to provide, control and retain any revenues therefore.

Sponsoring organizations and/or their exhibitors may distribute packaged sample food and/or beverage product **only upon express written authorization from Chicago Signature Services Management using the attached Authorization Request Form.**

Items dispensed are limited to those products that are manufactured, processed or distributed by the entity requesting permission as long as those items are closely related to the central theme of the show.

Free samples are limited to 1 oz. portions served in 2 oz. portion cups for food and beverage.

Exhibitors and Show Managers are not permitted to bring food, beverage and/or alcoholic beverages for use in hospitality or backstage areas.

Any exhibitor giving away packaged food or beverage products will be fully responsible for any and all liabilities that may result from consumption of their products.

Sampling of Alcoholic Beverages

Any Exhibitor requesting to give away samples of alcoholic beverages must obtain a special event liquor license from the Liquor Control Board of the State of Illinois, or employ the services of Chicago Signature Services bartenders in order to be covered under our liquor license. Samples dispensed are limited to those products which are manufactured, processed or distributed by the entity requesting permission as long as those items are closely related to the central theme of the show.

Samples are limited to one ounce of beer or wine and ½ ounce of spirituous liquors.

Persons dispensing alcoholic beverages must be 21 years of age or older. Samples are only to be served to persons 21 years of age or older. Each booth must provide a visible sign, stating: "Guests must be 21 years of age to participate in sampling of alcoholic beverages.

Picture I.D. is required."

Vendors **must** submit proof of holding \$1,000,000.00 in liability insurance naming Chicago Signature Services, LLC and Metropolitan Pier and Exposition Authority as additional insured.

All products that are to be samples must be delivered and stored through the show contractor.

All Food and Beverage that is not part of a sampling must be contracted through Chicago Signature Services. Please see your Catering Manager for menus and ordering procedures.

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AUTHORIZATION REQUEST FORM

Chicago Signature Services holds the exclusive rights to all food and beverage service within the Festival Hall Complex at Navy Pier. This exclusive agreement prohibits exhibitors or other event participants from importing ANY food or beverage into Navy Pier without the written approval of Chicago Signature Services.

This policy is strictly enforced. Violations will result in products being removed from the show floor.

Please complete this form to receive authorization to distribute food or beverages not purchased through Chicago Signature Services.

Name of Show/Event: _____

Event Date(s): _____

Company Name: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Contact Person: _____ Phone Number: _____

Fax Number: _____ E-Mail Address: _____

On-Site Contact (if different from above): _____

Signature: _____ Date: _____

Products you wish to distribute: _____

Size of portion to be dispensed: _____ Anticipated Quantity: _____

Reason for offering samples: _____

Additional Comments: _____

If you do not meet the conditions required for sample distribution, corkage or service fees will be quoted. Any such fees must be paid in advance of the show.

All food and beverage distribution must receive advance approval from Chicago Signature Services.

This policy is strictly enforced. Exhibitors who do not comply will be asked to remove items from the facility.

Please return to Chicago Signature Services at least two weeks prior to the start of the show.

APPROVED: _____ APPROVED: _____
Catering Manager General Manager